

# Carsphairn Renewable Energy Fund Ltd



## Minute of meeting of Directors

held in Lagwyne Hall on Wednesday 14 February 2012

**Present:** Tom Scott (Chair), Frances Scott, Arnold Duggleby, David Gibbon, Margaret Richmond, Anne Rutherford, Sylvia Sinclair, David McMillan, Billy McCreath.

**Apologies:** Agnes Holden, Nick Parry

### 1. Welcome and apologies

Chairman Tom Scott welcomed everyone to the meeting. He intimated that Margaret Richmond had agreed to take the minute. Apologies were received as above.

### 2. Minute of meeting of 15 November 2011

The minute was approved as an accurate record subject to the following amendments:

- **Point 3:** First sentence should read “A letter had been received from Carsphairn Community Council to see if a future application for a grant towards the maintenance of the community garden would be favourably received.”
- **Grant applications:** noted that it was agreed the two general grants payments should be taken from the Wetherhill account and the two education grants payments from the Windy Standard account, not the other way round.

**Proposed:** David Gibbon      **Seconded:** David McMillan

### 3. Matters Arising

- **Secretary/Treasurer:** report of progress on Companies House paperwork for Termination of Appointment of Margaret Richmond and appointment of Frances Scott. Anne Rutherford suggested that it would be easier for her to complete this rather than ask Sandy Moffat to do so as agreed in Nov. **Agreed:** Companies House to be notified that the Registered Office is to become ‘Coranbow’ rather than ‘Nether Loskie’.
- **Resignation of Director:** noted that Chairman has written to Nigel Martin to acknowledge his resignation and thank him for his time working for CREFL. Anne Rutherford has completed the Companies House ‘Termination of Appointment’ paperwork. **Agreed:** Sandy Moffat to be informed of changes in office bearers and resignation of director.
- **Constitution:** there was discussion about the draft constitution which had been presented to directors prior to the last meeting. A few changes were discussed. **Agreed:** Second draft to be presented at the next meeting.
- **November grant applications:**
  - a) Children’s Party Committee: receipts for Christmas decorations have not been received as purchasing is not yet completed. To be followed up.
  - b) Lagwyne Hall Committee: dishwasher and water boiler now installed and already very much appreciated by the people running the Burns Supper.
- **RWE npower renewables leaflet:** a draft of the leaflet (described at the November meeting) was shown. The final version to be published soon.

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#### 4. Financial Report

- Wetherhill account balance - £63,872.73
- Windy Standard account balance £15,696.66
- **SPRUK:** discussions are ongoing regarding whether or not we received the Wetherhill pre-commissioning payment. This must be established in order for the final agreement with SPRUK (not yet received) to be signed.  
**Agreed:** Margaret will keep in touch with John Hunter of SPRUK.
- **CREFL Accounts:** Sandy Moffat submitted dormant accounts for year to 31 May 2011 to HMRC and they have been accepted.

MR

#### 5. Bank Accounts

There was discussion about setting up one interest bearing bank account for all our Community Benefit Funds as advised by Sandy Moffat. Noted that although our present bank accounts bear no interest they also incur no charges.

**Agreed:** Frances Scott to investigate possibilities, including speaking to CREFL's Bank of Scotland Relationship Manager and to inform Sandy Moffat of this.  
Frances will report back at the next meeting.

FS

Margaret to give Sandy Moffat contact details for Frances.

MR

#### 6. Correspondence

- **Lagwyne Hall Committee:** information for hall users regarding hall keys for the new door. Advised that all hall bookings should be made through Mrs Alison Dovaston. **Agreed:** To request a key for CREFL (to be held by Frances and Tom.)

FS/TS

#### 7. Applications

<i>Applicant(s)</i>	<i>Funding request</i>	<i>Total sum requested</i>
Carsphairn Community Council	<ul style="list-style-type: none"><li>• Maintenance of Community Garden for 1 year</li><li>• Payment of annual insurance for public liability</li></ul>	up to £1860
Glenkens Gazette	Contribution towards printing and co-ordination of Glenkens Gazette for 1 year, to remove deficit.	£1800

Both applications had been received by the latest deadline of 1 February 2012 and had correct supporting documentation.

- **Carsphairn Community Council**

Declarations of interest: Sylvia Sinclair, Arnold Duggleby, Anne Rutherford and Margaret Richmond. There was discussion.

**Decision:** approved. *Proposed:* David Gibbon, *Seconded:* Billy McCreath

**Agreed:** Community Council to be asked to supply paid invoices at year end.  
Cheque to be issued.

FS

- **Glenkens Gazette**

No declarations of interest.

There was extensive discussion about the fact that this request was from an organisation outside our area. It was agreed that Carsphairn community does benefit from the publication of the Gazette.

**Proposal:** award a grant of ¼ of the paper's current annual deficit, as Carsphairn is one of the 4 main Glenkens villages to benefit from the publication.

*Proposed:* Arnold Duggleby, *Seconded:* Sylvia Sinclair

**Voted:** 6 for and 3 against

**Amendment proposed:** award the full amount requested.

*Proposed:* Margaret Richmond, *Seconded:* David McMillan  
3 for and 6 against

**Voted:**

**Decision:** to award a grant of £525, this being ¼ of the Gazette's annual deficit.

*Proposed:* Arnold Duggleby, *Seconded:* Sylvia Sinclair  
Cheque to be issued.

**FS**

- **Carsphairn Heritage Group**

This application was submitted late. Declaration of interest: Anne Rutherford

**Proposal:** to agree to consider the application at this meeting

*Proposed:* Arnold Duggleby, *Seconded:* Billy McCreath  
5 for and 2 against

**Voted:**

**Amendment proposed:** to consider it at the next meeting

*Proposed:* Margaret Richmond, *Seconded:* David Gibbon

**Agreed:** After discussion it was agreed we should pay this award on production of paid invoices from the Heritage Group.

**F  
S**

*Proposed:* Arnold Duggleby, *Seconded:* Margaret Richmond

## **8. AOB**

The Chairman had received an email from Mr Ian Howat of New Cumnock Liaison Group requesting advice from CREFL.

**Agreed:** To seek clarification on what exactly is wanted and, if appropriate, to invite NCLG to a meeting with CREFL representatives to pass on information on how our organisation works.

**TS**

**Date of next meeting :** Tuesday 15 May 2012 at 7.30 pm, Lagwyne Hall

Meeting closed 9.50 pm

Signed \_\_\_\_\_(Chair)

Date \_\_\_\_\_